



Orange County Sportsmen's Association
PO Box 690367
Orlando, Florida 32869
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www.ocsclub.com

OCSA Rental Facilities Agreement Fishing Tournament

The facilities of the **Orange County Sportsmen's Association (OCSA)** are for the exclusive use of OCSA members and their non-paying guests. Undersigned member must be present during the entire function. Member is responsible for their guest's behavior at all times.

Today's Date: _____

Member Name: _____ Member Number: _____

Cell Phone: _____ Email Address: _____

Date Requested: _____ Number of Boats: _____ Time: _____ to _____

Pavilion Requested: _____ Number of Guests: _____ Time: _____ to _____

Boat Launch Fee: \$10.00 per boat

Front Porch, Pavilions 1,2,3

<u># of People</u>	<u>Rental Rates</u>	<u>Deposit</u>
12-25	\$35 + \$1 per person over 12	\$100.00
26-50	\$50 + \$1 per person over 25	\$100.00
51-75	\$75 + \$1 per person over 50	\$100.00
76-100	\$100 + \$1 per person over 75	\$100.00
101-125	\$150 + \$1 per person over 100	\$150.00
126-150	\$225 + \$1 per person over 125	\$ 200.00
151-200	\$250 + \$1 per person over 150	\$ 200.00
201+	\$275 + \$1 per person over 200	\$ 200.00

Rates shown are during normal Club operating hours. Hours prior to or after normal operating hours: \$50.00 per hour/partial hour.

BOAT PREPARATION

Boats must be prepared for launch prior to approaching the ramps. Boats are NOT allowed to line up/block Kilgore Road waiting for the front gate to open at any time. Trailers must be parked in guest parking unless OCSA staff designates otherwise based on club traffic/usage.

Weigh In and Fish Release

Catch and Release only. Extreme care must be taken to ensure that all fish are released back in to the lake in good condition. Fish must be released and not tossed or thrown back in to the water.

RESERVATION DATE

Event date is not reserved until required deposit and signed contract are received.

CANCELLATION POLICY

All cancellations are to be made in writing to the OCSA office at least 30 days prior to event.

OCSA RULES AND REGULATIONS

This Agreement also notes that the general Rules and Regulations of the Orange County Sportsmen's Association are incorporated into this agreement. The Undersigned Member/Spouse acknowledges that they have read the OCSA Rules and Regulations and Guest Policies, and agree to all terms and conditions of these Rules, Regulations and Guest Policies and all additional conditions as stated in this agreement.

SPECIAL CONDITIONS

By policy, member only parking is permitted on the grounds at 9012 & 9020 Kilgore Road. All Guest parking is to be in the OCSA Guest parking area across the street (if event is held during normal operating hours). OCSA staff may allow for reasonable exceptions to the Guest Parking Policy based on club traffic/usage. OCSA staff decisions, in this regard, must be considered final.

BUILDINGS & GROUNDS NON-EXCLUSIVITY

As the club and the facilities are open to all members during normal operating hours, OCSA cannot guarantee that an event will not be interrupted by member activities or that you will have exclusive use of any OCSA area.

DECORATIONS

All decorations must be a free standing style. No thumb tacks, nails, push pins, staples or tape may be used on furniture, windows, doors, walls, fireplace, beams, ceiling fans, etc. **No open flame candles are allowed.** Decorations must be limited and/or unobtrusive to the general membership and must be properly disposed of after use. No **glitter, confetti, water balloons, paint or chalk** are allowed. A \$200 charge will be assessed if this rule is not followed.

SET UP / BREAK DOWN / CLEAN UP / TRASH REMOVAL

Except where services are provided by OCSA, the member is responsible for set up, break down and general clean up after usage. The facilities must be left "broom clean". The set up, break down, and clean up must be accomplished during the allotted rental time. Any extra tables, chairs, supplies etc. (brought in) must be removed. Trash can liners are provided and must be used in all trash receptacles. Staff will facilitate trash removal to the dumpster.

KITCHEN FACILITIES

Blaine Hensley Hall usage may include the limited use of the OCSA kitchen facilities. Limited use is understood to mean an area for food presentation and/or the warming of previously prepared foods, cleanup of utensils, etc. No “from scratch” cooking is allowed. Renting member shall provide their own utensils, dishes, glasses, cups, food wrap, paper products, table clothes, etc. **Club items located in the kitchen are for OCSA staff use only**. Scrap food should be placed in the trash. DO NOT place scrap food in the garbage disposal as this may harm the septic system.

SERVICE / EQUIPMENT PROVIDERS

Caterers, DJs, and any other service providers used at any event must provide OCSA with a copy of current certificates of Worker’s Compensation and General Liability Insurance at least one week prior to the event. Minimum coverage is \$100,000 for Worker’s Compensation and \$1,000,000 for General Liability. Delivery of equipment, such as tables and chairs, must be arranged with OCSA staff. All tables and chairs should have rubber or soft tipped legs so as not to damage the wood or stone floor finishes.

ALCOHOL USAGE

OCSA allows the serving or consumption of alcohol on its premises. Should the member choose to serve alcohol, they do so at their own risk and liability. If alcohol is served, it must be free of charge and not sold (i.e., NO CASH BARS). Underage/unsafe/excess consumption will not be tolerated by OCSA staff and could lead to the sponsoring member’s loss of OCSA Membership. Authorities will be called to address any situation that threatens the safety and well-being of any person.

INDEMNIFICATION OF OCSA

The OCSA shall not be responsible for any personal injuries sustained by the member, his or her family or guest, unless such injury results from the OCSA’s failure to exercise due care and diligence, and member does hereby indemnify and hold the OCSA harmless from any claims, suits, or demand against it arising from personal injury or property damage resulting from member’s, his or her family or guest’s negligent or intentional acts while on OCSA premises and/or dock and launching facilities.

Estimated Costs

Members Name _____ Member Number _____

Date Requested _____ Time _____

Number of Boats _____

Pavilion Requested _____ Number of Guests _____ Time _____

Event Charge _____

Additional Labor Hours – OPEN EARLY OR CLOSE LATE
(\$50 per hr/partial hr before/after normal operating hrs) _____

DEPOSIT _____

Event date is not reserved until a signed contract is received

Full payment is due upon ARRIVAL for fishing only tournaments

Full payment for Pavilion Rental is due 14 days prior to event

I HAVE REVIEWED THE USAGE AGREEMENT IN FULL AND AGREE TO ABIDE BY THE CONDITIONS LISTED HEREIN. I DO HEREBY RELEASE ORANGE COUNTY SPORTSMEN’S ASSOCIATION, INC. AND THEIR AGENTS FROM ALL LIABILITY.

MEMBER SIGNATURE: _____ DATE: _____

OCSA APPROVAL: _____ DATE: _____

Please email to ocsclubmanager@gmail.com or fax to 407-876-7309 and send your deposit check to the PO Box.